[Your Full Name]

[City, State] | +91 [Phone Number] | [your.email@example.com] | linkedin.com/in/[your-profile]

[Date, e.g. 12 March 2026]

[Hiring Manager's Name]
[Designation, e.g. Talent Acquisition]
[Company Name]
[City]

Subject: Application for [Software Engineer / Graduate Engineer Trainee] – [Job ID]

Dear [Hiring Manager's Name],

I am applying for the [Job Title] position at [Company Name] posted on [Naukri / LinkedIn / your careers page]. I graduated in [Year] with a [B.Tech in Computer Science] from [College Name] with a CGPA of [X.X], and I am looking for my first role as a software developer.

In my final-year project, [Project Name], I built [what it does, e.g. a web app that lets students book library seats] using [tech stack, e.g. React, Node.js and MySQL]. I [your part, e.g. designed the database and wrote the REST APIs], and [result, e.g. our college library used it during the exam season]. I have also solved [number] problems on [LeetCode / HackerRank / CodeChef], which made me comfortable with data structures in [language].

Your job post asks for [skill from the job post, e.g. Java and SQL]. I have used both in [project or course], and I am keen to learn [Company Name]'s stack, including [tool or framework from the job post]. My code is on GitHub at github.com/[username].

My resume is attached. I can join [immediately / from Month Year] and am open to relocating to [City]. I would be glad to take a technical test or interview at your convenience.

Yours sincerely,

[Your Full Name]